Workgroup: Technical Infrastructure

Meeting Date: Friday, February 05, 2010

Location: ACHI Main Conference Room

Agenda Items:
1. Welcome and Introductions
2. Workplan and Previous Meeting Review
3. Design Principles and Requirements

Discussion Highlights:
The workgroup meeting began with introductions of those present and connecting via teleconference, providing their representation, background and connection to the HIE process. The in-kind tracking process was explained with instructions regarding employment rate selections and use of the non-meeting hours tracking process. Each person was asked to complete the rate selection form and to turn to Dewey Freeman, Jennifer Pagan or Shirley Tyson via hard copy or email.
Introductions:
Josh Johnson, UAMS, Director of Clinical Information Systems: Josh is responsible for the internal integration system at UAMS, which is comprised of about 40 systems and 100 interfaces. He has three to four years of experience related to clinical information systems and is currently working with UAMS and JRMC on a proof of concept model using Mirth.

Workplan and Previous Meeting Review:

Dewey Freeman also reviewed the workgroup's workplan and reminded members that the goal of the workgroup is to contribute to the project's

strategic plan, which would inform the request for proposals (RFPs) for the creation of the HIE system.

John Ahlen reviewed the announcements from the HIT Executive Committee meeting and reminded workgroup members that workgroups would be

closed for membership as of Wednesday, February 10, 2010.

Review of Draft Design Principles and Requirements for the Arkansas Health Information Exchange (HIE):

Through input from workgroup members previous Technical Infrastructure workgroup meetings, Dewey Freeman drafted design principles and

requirements for the HIE system. This document was intended to facilitate discussions of and reach conclusions about the technical infrastructure design

for the HIE system. The workgroup discussed the document and contributed suggestions for core and technical requirements (workgroup member

contributions are noted in the document).

Assignments:

Task(s)	Assigned Member(s)	Completion Date	Reporting Method
Send test email to TI workgroup members to ensure complete and Accurate email distribution list.	Dewey Freeman	Prior to 2/26/10	Email
Send link to HIE page on recovery site to TI workgroup	Jennifer	Prior to 2/26/10	Email
Post meeting notes to HIE page on recovery site	Jennifer	Prior to 2/26/10	Email

Dependencies:

Business and Technical Operations workgroup – groups have to stay collaborative and coordinated in their activities

Concerns about data normalization and standardization

Meaningful use requirements

Completed Tasks:
Scheduled TI workgroup meeting series
Supported preliminary landscape assessments
Reviewed HIO options
Identified TI requirements for scope of data exchange—drafted definition of "shared services"
Reviewed TI requirements for interoperability—drafted definition of "shared services"
Analyzed options—DEP: AR landscape assessment

Next Steps: Activities defined for next meeting
Review use cases to identify HIE system capabilities (features/functionality).

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